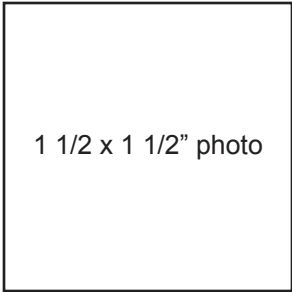


EMPLOYMENT APPLICATION

As an equal opportunity employer, Bench does not discriminate in hiring or terms and conditions of employment because of an individual's creed, sex, age, religion, disability or origin.



INSTRUCTIONS:

1. Fill-up all blanks and answer all questions completely, if questions are not applicable write "NA". Write "Unknown" only if you do not know the answer and cannot obtain the answer from personal records.
2. Print legibly and write carefully.
3. Use extra sheet of paper for further details on any question you think has insufficient space.
4. You will be requested to present documentary evidence which supports the statements you will make whenever hired.
5. The statements made herein are classified and treated CONFIDENTIAL.

_____/_____/_____
Date of Application

Position Applying for

PERSONAL INFORMATION

Last Name		First Name		Middle Name	
Present Address			How long have you lived there? ____ Years ____ Months		Tel. No.
Permanent Address			How long have you lived there? ____ Years ____ Months		Tel. No.
Date of Birth	Place of Birth		Sex <input type="checkbox"/> M <input type="checkbox"/> F	Citizenship	Religion
Age	Civil <input type="checkbox"/> Status <input type="checkbox"/>	<input type="checkbox"/> Single <input type="checkbox"/> <input type="checkbox"/> Married <input type="checkbox"/>	<input type="checkbox"/> Separated <input type="checkbox"/> <input type="checkbox"/> Widower	No. of Children	SSS No.
				TIN	Pag-ibig No.

RELATION	NAME	AGE	ADDRESS	OCCUPATION	EMPLOYER
WIFE/HUSBAND					
FATHER					
MOTHER					
BROTHER/S AND/OR SISTER/S (FROM OLDEST TO THE YOUNGEST)					
CHILDREN					

EDUCATION

Type of School	Name of School	Address	Degree/Area of Study	No. of Years Attended	Graduated (Check One)
ELEMENTARY					
HIGH SCHOOL					
COLLEGE					
GRADUATE SCHOOL					
OTHERS					
Government Exam/s Taken		Nature of Exam/s	Date/s Taken		Rating/s
Seminars/Trainings and Dates of Attendance			Knowledge of Foreign Languages & Local Dialects		

ACADEMIC AND PROFESSIONAL ACTIVITIES AND ACHIEVEMENTS

Academic and Professional Activities, Achievements, Awards, Publications or Technical-Professional Societies.	Date Awarded

SKILLS

Skills applicable to position applied for

EMPLOYMENT HISTORY

List employment starting with your most recent position. Account for any time during this period that you were unemployed by stating the nature of your activities. If you have less than four places of employment, include personal references to be contacted. May we contact your present employer? () Yes () No

DATES	NAME AND ADDRESS OF EMPLOYER	POSITION HELD & SUPERVISOR	LIST MAJOR DUTIES	WAGES	REASON FOR LEAVING
FROM: / MO. □ YR.	NAME	YOUR JOB TITLE		STARTING	
TO: / MO. □ YR.	ADDRESS	SUPERVISOR		FINAL	
	PHONE				
FROM: / MO. □ YR.	NAME	YOUR JOB TITLE		STARTING	
TO: / MO. □ YR.	ADDRESS	SUPERVISOR		FINAL	
	PHONE				
FROM: / MO. □ YR.	NAME	YOUR JOB TITLE		STARTING	
TO: / MO. □ YR.	ADDRESS	SUPERVISOR		FINAL	
	PHONE				
FROM: / MO. □ YR.	NAME	YOUR JOB TITLE		STARTING	
TO: / MO. □ YR.	ADDRESS	SUPERVISOR		FINAL	
	PHONE				

HEALTH AND PHYSICAL DATA

Height	Blood Type	Nature and Date of Most Recent Serious Illness/es	Known Physical Defects
Weight			

PERSON TO CONTACT IN CASE OF EMERGENCY

Full Name	Address	Tel. No.	Relationship to you?
Employer (if any)	Address	Tel. No.	

REFERENCES (3 Persons NOT Relatives NOR Former Employers)

NAME	BUSINESS ADDRESS (IF POSSIBLE)	TEL. NO.	OCCUPATION/BUSINESS

MISCELLANEOUS

Is there any additional information involving a change of your name or assumed name that will permit us to check your work record?
If yes, please explain.

List Names of Friends or Relatives now employed by BENCH:

Have you ever been convicted of a crime?
If yes, please explain.

PLEASE READ THIS STATEMENT CAREFULLY

I hereby affirm that the information given by me on this application for employment is complete and accurate. I understand that any falsification or omission will be immediate grounds for dismissal. I authorize a thorough investigation to be made in connection with this application concerning my character, general reputation, employment, education background and criminal record, whichever may be applicable. I understand what this investigation may include and I hereby authorize the release of documents and personal interviews with third parties, such as prior employers, family members, business associates, financial sources, friends, neighbors or others with whom I am acquainted. I further understand that I have the right to make a written request within a reasonable period of time for a complete and accurate disclosure of the nature and scope of the investigation. □

I have read and affirm as my own the above statements.

Signature

Date